

Regular Meeting of the Board of Trustees of the Village of
Herkimer, New York, held, Monday November 3, 2025 at
7:00 P.M. in Municipal Hall

7:00 P.M. the **Meeting** was called to order by Mayor Sherry and roll call was taken

PRESENT: Mayor Dana Sherry
Trustee Mark Ainsworth (excused)
Trustee Virendranath Dhaniram
Trustee Dominick Scalise
Trustee Howard Quick
Clerk Treasurer Amanda Viscomi
Attorney Vincent Rossi

Department Heads Present: Officer in Charge Richard Bowman, Fire Chief Mike Spisak, Street Superintendent Justin Cristman, Water Sewer Superintendent Matt Spisak, Codes Officer Steven Gay.

The **Pledge of Allegiance** was led by Mayor Sherry.

3. PUBLIC MEETING

The Public Meeting was opened on a motion by Trustee Quick seconded by Trustee Dhaniram and carried.

Since no one else wished to speak the **Public Meeting** was closed at 7:10 pm on a motion by Trustee Scalise seconded by Trustee Quick and carried

4. PETITIONS AND COMMUNICATIONS

4A. The correspondence from **Balsole Library** inviting the board to the 130th anniversary reception was ordered placed on file on a motion by Trustee Dhaniram second by Trustee Scalise and carried.

4B. The correspondence from **Mohawk Valley Economic Development District** offering opportunities was ordered placed on file on a motion by Trustee Dhaniram second by Trustee Quick and carried.

4C. The correspondence regarding traffic coming off of **Stimpson Street** was referred to Street Superintendent Justin Cristman to check signage and footage from stop sign.

5. RESOLUTION AND LOCAL LAWS

5A. On a motion by Trustee Dhaniram and seconded by Trustee Scalise and carried to approve **Resolution # 26-28 Community Garden.**

RESOLVED, that the Village Clerk Treasurer is hereby authorized to increase the 2025-2026 General Fund Budget in the amount of \$56.00 for money donated by Hanaford’s for the Community Garden.

A-510 Estimated Revenue	\$ 56.00	
A-2705 Gifts and Donations		\$ 56.00
A-960 Appropriations	\$ 56.00	
A-7141-411 Community Garden		\$ 56.00

7. OLD BUSINESS

7A. Attorney Rossi asked that **Herkimer vs Celi-Fagan** and the Water bills for **Herkimer Housing Authority and the Town of Herkimer** be referred to executive session. On a motion by Trustee Dhaniram second by Trustee Quick and carried to refer 7A to executive session.

7B. On a motion by Trustee Dhaniram second by Trustee Scalise and carried to approve the **Retirement Payout for Sergeant Torry Sitterly** in the amount of \$ 36,773.21 as per the Police Benevolent Association Contract.

8. NEW BUSINESS

8A On a motion by Trustee Quick second by Trustee Dhaniram and carried to approve the **Collector's Return of unpaid taxes** to Herkimer County for collection. The amount turned over is \$ 556,493.82.

8B. On a motion by Trustee Dhaniram and seconded by Trustee Quick and carried to approve the request from Street Superintendent Justin Cristman to purchase a **snowblower attachment** for the bobcat at a cost of \$ 6,642.00.

8C. On a motion by Trustee Quick seconded by Trustee Dhaniram and carried to authorize Mayor Sherry to sign the contract with **Patricia Electric** for the Electrical Contract for the Waste Water Treatment Plant Upgrade.

8D On a motion by Trustee Quick seconded by Trustee Dhaniram and carried to authorize Mayor Sherry to sign the contract with **Gallow Construction** for the Construction Contract for the Waste Water Treatment Plant Upgrade.

8E On a motion by Trustee Dhaniram second by Trustee Quick and carried to authorize the mayor to sign the **Engagement Letter with Bonadio and Co.** for financial assistance with the Annual Update document and any other services needed.

8F. On a motion by Trustee Dhaniram and seconded by Trustee Scalise and carried to place on file the **Notice of Violation from the Department of Environmental Conservation** regarding the Wastewater Treatment Plant Inspection.

8G. On a motion by Trustee Dhaniram and seconded by Trustee Scalise and carried to approve the request from Village Clerk Treasurer Amanda Viscomi to purchase a **time record keeping system** with Lathem that ties into the current software with Edmunds. This was one of the issues the Comptroller's Office had with the audit done. The initial cost is around \$ 13,000.00.

8H. On a motion by Trustee quick second by Trustee Dhaniram and carried to **appoint Anthony Young as the Investigator** as recommended by Officer in Charge Richard Bowman. He will serve a 6-month probationary period.

8I. On a motion by Trustee Quick second by Trustee Dhaniram and carried to appoint **Jessica Alberts to Sergeant** as recommended by Officer in Charge Richard Bowman. Officer Bowman also asked to discuss personnel issues pertaining to this appointment in executive session. On a motion by Trustee Dhaniram second by Trustee Quick and carried to refer to executive for discussion.

8J. On a motion by Trustee Dhaniram second by Trustee Scalise and carried to accept the appointment of **Patrick Edwards to Lieutenant** as recommended by Chief Spisak.

8K. On a motion by Trustee Dhaniram second by Trustee Scalise and carried to hire **Salvatore Fresco as a Water maintenance Grade B** as recommended by Water Sewer Superintendent Matt Spisak. His hourly rate is \$ 22.30 per hour and he will receive the benefits of the CSEA Contract. He will be on a minimum of six-month probationary period.

8L On a motion by Trustee Dhaniram second by Trustee Scalise and carried to approve the \$1.00 an hour increase for part time office staff **Monica Olivadoti and Richard Arduini**. Also approved was the title change of **Heather Bannister** to Data Entry Clerk at an hourly rate of \$ 23.58.

8M. On a motion by Trustee Dhaniram second by Trustee Scalise and carried to upgrade **Terry Hurteau** to a Heavy Equipment Operator A at a rate of pay \$ 22.68 and to upgrade **Nick Petucci** from Heavy Equipment Operator Grade B to Auto Mechanic Grade B at a rate of pay \$ 23.18.

8N. The request **to close the office** the day after Christmas, Friday December 26th was approved on a motion by Trustee Quick second by Trustee Scalise and carried.

On a motion by Trustee Quick second by Trustee Dhaniram and carried to adjourn to **Executive Session @ 7:40 pm** to discuss 7A and 8I

The **Regular Meeting** was reopened at 8:18 pm on a motion by Trustee Dhaniram second by Trustee Quick and carried.

7A. On a motion by Trustee Quick second by Trustee Dhaniram and carried to have Attorney Rossi go back to Supreme Court regarding this issue the **Village of Herkimer vs. Celi-Fagan**.

The Clerk will set up a meeting with the **Town of Herkimer** and Trustee Quick, the Clerk and Water Sewer Superintendent Matt Spisak regarding their water bill.

Attorney Rossi will do depositions regarding the **Herkimer Housing Authority Water bill**.

8I. On a motion by Trustee Quick second by Trustee Dhaniram and carried to have Officer in Charge Richard Bowman reach out to his officers to see if anyone was interested or even qualified to be **School Resource Officer**. If no one is interested or qualified Mayor Sherry will notify the School District with the 30-day notice requirement.

The Clerk advised the board the awarding of the **Energy Audit** for Village Hall was not on the agenda, but the board had been advised it would be and they had time to review the bids so she asked it be added. On a motion by Trustee Dhaniram second by Trustee Quick to add to agenda.

On a motion by Trustee Quick second by Trustee Dhaniram and carried to award the **Energy Audit to CHA at a bid of \$ 66,722.00** as recommended by Strategic Development our grant writer.

The **Village Audit** was approved on a motion by Trustee Dhaniram seconded by Trustee Scalise and carried.

General Fund	\$ 53,614.70
Water Fund	\$ 13, 118.60
Sewer Fund	\$ 21,851.62
Capital Fund	\$ 35,200.07

Since there is no other business, the Regular Meeting was **adjourned** at 8:30 pm on a motion by Trustee Dhaniram seconded by Trustee Scalise and carried.

Respectfully submitted,

Amanda Viscomi
Acting Clerk Treasurer