

Regular Meeting of the Board of Trustees of the Village of
Herkimer, New York, held, Monday November 17, 2025 at
7:00 P.M. in Municipal Hall

7:00 P.M. the **Meeting** was called to order by Mayor Sherry and roll call was taken

PRESENT: Mayor Dana Sherry
Trustee Mark Ainsworth
Trustee Virendranath Dhaniram
Trustee Dominick Scalise
Trustee Howard Quick
Clerk Treasurer Amanda Viscomi
Attorney Vincent Rossi

Department Heads Present: Deputy Treasurer Paula Dygert, Officer in Charge Richard Bowman, Fire Chief Mike Spisak, Street Superintendent Justin Cristman, Water Sewer Superintendent Matt Spisak, Codes Officer Steven Gay.

The **Pledge of Allegiance** was led by Mayor Sherry.

On a motion by Trustee Quick second by Trustee Dhaniram and carried to approve the minutes of the **Regular Meeting of October 20, 2025 and November 3, 2025.**

3. PUBLIC MEETING

The **Public Meeting** was opened on a motion by Trustee Quick seconded by Trustee Dhaniram and carried.

Since no one else wished to speak the **Public Meeting** was closed at 7:08 pm on a motion by Trustee Ainsworth seconded by Trustee Scalise and carried

4. PETITIONS AND COMMUNICATIONS

4A. The correspondence from **NYMIR** regarding risk management support and resources was discussed. The board would like to see training in all of the exposed areas.

5. RESOLUTION AND LOCAL LAWS

5A. On a motion by Trustee Dhaniram and seconded by Trustee Scalise and carried to approve **Resolution # 26-29 Sanitary Sewer System Improvements**

WHEREAS, the Village of Herkimer (Village) is the Owner of the Village of Herkimer Sanitary Sewer System Improvements Project (“Project”); and

WHEREAS, the Village is also pursuing a Water Pollution Control Plant Improvements Project which has already been bid and awarded; and

WHEREAS, the total estimated project cost is approximately \$20,600,000; and

WHEREAS, the Village of Herkimer has received a total of approximately \$19,300,000 in grant funding for the project, equating to a 94% grant funded project; and

WHEREAS, Barton & Loguidice, D.P.C. (B&L), has been retained by the Village to prepare Contract Documents for the proposed Project, and to assist the Village with bidding the Project in accordance with General Municipal Law; and

WHEREAS, the Village Board wishes to complete the bidding process as expeditiously as possible and without unnecessary delay; and

WHEREAS, the Village Board acknowledges the Plans and Specifications have been submitted to New York State Environmental Facilities Corporation and New York State Department of Environmental Conservation for review and approval; and

WHEREAS, the Village Board anticipates imminent final approval of the Plans and Specifications by New York State Environmental Facilities Corporation and New York State Department of Environmental Conservation; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Herkimer, does hereby authorize the advertisement for bids for the Village of Herkimer Sanitary Sewer System Improvements Project following receipt of final approval of Project Plans and Specifications by New York State Environmental Facilities Corporation and New York State Department of Environmental Conservation.

5B. RESOLUTION #26-30 Sale of Scrap was approved on a motion by Trustee Ainsworth second by Trustee Quick and carried

RESOLVED, that the Village Clerk Treasurer is hereby authorized to increase the 2025-2026 General Budget in the amount of \$350.00 for sale of Scrap to cover cost to dispose of old Swat Bus

A-510 Estimated Revenue	\$350.00	
A-2650 Sale of Scrap		\$350.00
A-960 Appropriations	\$350.00	
A-3120-424 Auto Repair		\$350.00

5B. RESOLUTION #26-31 Arpa Funds was approved on a motion by Trustee Ainsworth second by Trustee Dhaniram and carried

RESOLVED, that the Village Clerk Treasurer is hereby authorized to increase the 2025-2026 General Budget in the amount of \$1,341.00 for Arpa Funds used for E-Code 360

A-510 Estimated Revenue	\$1,341.00	
A-4089 Government Aid		\$1,341.00
A-960 Appropriations	\$1,341.00	
A-3620-404 magazine/Periodical		\$1341.00

5C. General Fund Transfer # 7262 in the amount of \$ 26,700.00 was approved on a motion by Trustee Ainsworth seconded by Trustee Scalise and carried

7. OLD BUSINESS

7A. Attorney Rossi advised the board he has been looking into the **Green-Volt Solar Project Contract** there was language in there he was not happy with. He has been working with Jim Nutter to correct the language. He explained how it would work the village would net 13% and would never pay more than our National Grid bill would be. He will send to the board for review. He will also send the **NYSERTA Contract**. He also reported the **Garbage Contract** was ready with the help of Herkimer Oneida Solid Waste He asked the board’s approval for the Mayor to sign the contract. Trustee Quick made the motion second by Trustee Ainsworth and carried to approve the contract.

8. NEW BUSINESS

8A On a motion by Trustee Dhaniram second by Trustee Scalise and carried to approve the request from the Clerk’s Office for new **window coverings** for 9 windows at a cost of \$3,585.00.

8B. On a motion by Trustee Scalise and seconded by Trustee Dhaniram and carried with Trustee Quick voting no to approve the request from Mayor Sherry to purchase a **Santa and reindeer** for Village Hall Roof pending an assessment and e-mail of what will fit and what the cost will be.

8C. On a motion by Trustee Dhaniram seconded by Trustee Quick and carried to approve the appointment of **Robert Holt to Sergeant** as recommended by Officer in charge Richard Bowman.

8D On a motion by Trustee Quick seconded by Trustee Scalise and carried to refer the **NYS Department of Labor Complaint** to Codes Officer Steven Gay. He will inspect the area and report back to the board.

The **Village Audit** was approved on a motion by Trustee Quick seconded by Trustee Scalise and carried.

General Fund	\$ 1,049,801.86
Water Fund	\$ 87,146.53
Sewer Fund	\$ 54,233.17

Since there is no other business, the Regular Meeting was **adjourned** at 7:55 pm on a motion by Trustee Ainsworth seconded by Trustee Dhaniram and carried.

Respectfully submitted,

Amanda Viscomi
Acting Clerk Treasurer